ISO 27001 : 2013
THE ROUTE TO CERTIFICATION

Essential

Conduct Risk Assessment – Compiling risk treatment plan. Looking at all aspects of information security from daily back-up to loss of MD's diary.

Write report on results of risk assessment

Write Statement of Applicability – 52 page document – takes each clause and tests applicability to standard

Set objectives and programs to control and improve above.

Write Policy

Communicate the risks to staff

Writing of supporting documentation.

- Scope
- Risk Assessment Methodology
- Asset Register
- Layout of Building
- Security Policy Statement
- Procedure for Measurement of risk and objectives
- Mandatory procedures and controls to support the ISMS (if 9001 not in place)

Writing of Process Flow – if ISO 9001 not in place, draw up process flow of relationships between departments and how the company works.

Write procedures for anything that has impact on security - sensitivity of documents etc.

Creation of third tier – forms, work instructions etc. – How you do it and how you control it. Give version controlling numbers to anything that is related to the management system.

Investigate what legislation you must be aware of any comply with. Make up register. Control updates.

Ensure suitable human resources system is in place for anyone who has impact on security.

Business Continuity Document. How, when, why, who.

Go to tender with Assessing Bodies

Select suitable Assessing Body

Optional

STAGE 1 - DESKTOP STUDY – have you written as you do? Does it conform to the ISO 27001 standard? (My quote will be based on an estimate on how many days it will take to get you to this stage based on the information you have provided me with today).

Conduct Internal Audit.

Hold Management System Review Meeting – integrate with other standards MSR

STAGE 2 - CERTIFICATION REVIEW - are you doing as you write – evidence – six months records

Ongoing

Internal Audit to schedule – management review meeting – surveillance visits.

Use system as a basis for other standards – eg. 9001, 14001, 18001

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